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**DEPARTEMENT OF AGRONOMY CCS HAU, HISAR**  
**NOTICE FOR INVITING TENDERS FOR EXECUTION OF THE CONTRACTUAL WORK.**

Name & address of the Deptt.	Department of Agronomy, CCS HAU, HISAR
Job description	Green fodder supply from field to animals unit, chaffing and feeding to the animals, Feeding Stover/straw/concentrate to the animals, Cleaning of animals shed, animals, etc. Watering to animals, security of animals and animal unit, IFS Vermicompost preparation, Mushroom unit, Compost making sowing, watering, harvesting etc. To operate Bio-gas unit for proper utilization of animal dung
Estimated Cost	Rs. 152880/-
Earnest Money	Rs. 3100/- @ 2% of the estimated cost.
Duration of the contract	Dec 2017 to March 2018

The Professor & Head, Department of Agronomy, CCSHAU, Hisar intends to hire out the services relating to several field operations i.e. Green fodder supply from field to animals unit, chaffing and feeding to the animals, Feeding Stover/straw/concentrate to the animals, Cleaning of animals shed, animals, etc. Watering to animals, security of animals and animal unit, IFS Vermicompost preparation, Mushroom unit, Compost making sowing, watering, harvesting etc. To operate Bio-gas unit for proper utilization of animal dung (as per need) and other miscellaneous works to be assigned from time to time. Sealed tenders/quotations are invited from the interested parties to undertake the above work. The work is to be completed stipulated period. The tender forms can be obtained from this department at any working day from 9.00 a.m. to 4.30 p.m. on cash payment of Rs. 100/+GST

1. The sealed tenders/quotations will be received in the office of Prof. & Head, Dept. of Agronomy up to 12.00 noon on 11.12.2017 and will be opened by the Committee at 03.00 p.m. on 11.12.2017 in the Dept. of Agronomy in the presence of tenderor their agents who may like to be present. The envelope containing the tenders should be super scribed "Agronomy Research Area" to the HOD, Agronomy Department, CCSHAU, Hisar. The tender can be submitted through simple application on a plain paper. The other terms & conditions of the tender/quotation for given as under: - **Earnest money as per details given above must accompany with each tender** in the shape of National Plan Certificate/deposited at call receipt/draft of any schedule bank at Hisar. The issue date should be after the date of tender notice and each tender is to be sent sealed cover super scribed "Tender for the Farm/Lab work of Scheme and addressed to the Prof. & Head, Deptt. of Agronomy, CCS HAU, Hisar.
2. Tenders not accompanied with earnest money in the shape of National Plan Certificate or deposited at call receipt, draft of any schedule bank at and the amount of earnest money pledged to the Prof. & Head, Agronomy shall not be considered. In case of non-acceptance of the tenders, the amount shall be refunded to them on the same day.
3. Conditional tenders are liable to be rejected.
4. The contractor shall be required to submit a self declaration/ undertaking as per Registrar's Office Endst. No R.1/2016/M-108/4892-4995 dated 27-5-16. Failure on his part to do so may result in invalidation of the contract and forfeiture of the earnest money.
5. Income tax @ 2 % to be deducted from the bill(s) at source.
6. The contractor will have to execute the job within the given time and no request for extension or time shall be entertained except in unforeseen circumstances.
7. Payment will be made after completion of the job satisfactorily on monthly basis.
8. The contractor shall be responsible for observance of the provision of the contract labour (regulation and Abolition) Act, 1970. The University shall not be responsible for it in any manner.
9. In case of any loss due to negligence of contractual workers, the contractor shall be responsible to make good loss to the HOD, Agronomy failing which the amount of loss shall be recovered/adjusted from earnest money.
10. It will be sole responsibility of the contractor to compensate the labour on account of injury, loss of life or limb in accordance with the law in force for the time being. The University will in no way be responsible for such loss.
11. The contractor shall be required to provide small agricultural implements (hand tools) i.e. kassi, kasola and drati etc. he will have to work as per the instructions given by the Farm Manager/Agri. Inspector/Research Associate/Lab. In-charge at the site.
12. It will also be responsibility and liability of the contractor to adhere to the provisions of the ESI and provide Fund Act and in case they are not followed properly, he himself is responsible for it.
13. In case of breach of terms and conditions of the contract or any of them the contract shall be cancelled and contractor blacklisted. The remaining job shall be got done at the risk and cost of the contractor who has defaulted.
14. The University reserves the right of supervision. Transport for transporting labour will not be provided by the University.

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15. The parties may visit the site and contact the Area In charges Agronomy department, CCS HAU, for this purpose before submitted their tenders.
16. In case of any dispute between the parties the same will be referred to arbitration of the Vice-Chancellor and his decision shall be final. The provision of Indian Arbitration Act shall apply to these proceedings.
17. Contractor shall be required to obtain license from the labour department for the services given in the tender notice to the University as per provisions mentioned in ibid.
18. Service tax if any will be paid by the contractor.
19. Contractor has to submit his registration number from service tax authority.
20. Tendered should not be a relative of any university employee.
21. It may be ensured that the contractors who deploy the labour for field operation work abide by the following provisions strictly.
22. Workers are paid wages by 7<sup>th</sup> of every month by the contractors.
23. Workers are paid the minimum wages at least as provided under the Minimum Wages Act.
24. Wages slips are issued regularly to the workers by the contractors.
25. Arbitration of the Vice-Chancellor and his decision shall be final. The provision of Indian Arbitration Act shall apply to these proceedings.
26. Due to implementation of GST, all the contractor's are directed to submit their quotation along with GST number. Otherwise their quotation will not be entertained.
27. GST as applicable

*S.S. Punia*  
4/12/17  
Professor & Head (Agronomy)

Endst No. Agron.2017/10333-57

Dated 4/12/17

Copy of the above is forwarded to the following for information and necessary action.

1. All Deans/Directors, CCS HAU, Hisar.
2. Chief Engineer, CCS HAU, Hisar. Ten copies of the tenders notice are enclosed. It is requested that he may arrange to deliver the same to the labour contractors.
3. Divisional Employment Officer, Employment Exchange, Hisar.
4. Deputy Commissioner, Hisar.
5. President, Municipal Council, Hisar.
6. Notice Board, Departments College of Agriculture
7. Deputy Estate Officer, CCS HAU, Hisar.
8. President Labour Union, CCS HAU, Hisar
9. Area In charge Agronomy.
10. Comptroller, CCS HAU, Hisar
11. Cashier, Deptt. of Agronomy
12. In charge, Computer Centre to upload this tender on the university website.

Tender opening Committee 1. Dr. S.S. Punia, Principal Scientist 2. Dr. Dinesh Kumar, Principal Scientist (Soil Science) Rep.DR 3. Dr. V.S. Hooda, Asstt. Scientist

*S.S. Punia*  
4/12/17  
Professor & Head

18 Computer Section

*Blended*  
6/12/17  
Mr. Rajender