

1A

CCS HARYANA AGRICULTURAL UNIVERSITY, HISAR
(Established by Parliament Act No. 16 of 1970)

APPLICATION FORM
FOR TEACHING, RESEARCH & EXTENSION POSTS

- Note: (i) Attach summary sheet (12 copies)*
Fill all Columns from 1 to 23. If any column is left blank/
unsigned, then application will be rejected as incomplete.
- (ii) The application should either be filled neatly*
in the candidates' own hand or type written.

A signed coloured
passport size photograph
of the candidate must be
pasted here. This is
essential

Advertisement No. **2/2017** Dated: _____

1. Post applied for _____
(Give the full name of the post)
2. Name in full _____
(in block letters)
3. Do you belong to SC/BCA/BCB/ESM/PWD etc.cat. _____
If so, please attach a certificate in support
thereof
4. Present postal address _____
(in block letters)
(Candidates who apply from abroad may state here
when they are likely to come back to India and also
give their postal address in India). _____
5. (a) Aadhaar No. (desirable but not mandatory) _____
(b) Telephone No./Mobile No. _____
6. (a) E-mail ID, if any _____
(b) Details of application fee in the : _____
shape of bank demand draft DD No. _____ Dated _____
Amount (in Rs.) _____
Name of issuing bank _____
(c) Sex: Male/Female _____
7. Permanent Home Address _____

8. (a) Father's Name _____
(b) Mother's Name _____
(c) Spouse Name _____
9. (a) Nationality of candidate _____
(b) Name of the country, if foreign national _____
(c) Marital status _____
10. (a) Date of birth _____
(b) Place of birth _____
(c) Place of permanent domicile _____

11. (a) If you are employed, your present designation _____
- (b) Name of your present employer
(Person, office, institution or firm) _____
- (c) Have you obtained the permission of your present employer for submitting this application (if not, you should bring a 'No objection certificate' from your employer at the time of interview). _____
- (d) If selected, please state when you can join. _____
- (e) Present Pay
- (i) Scale of pay _____
- (ii) Present basic pay _____
- (iii) Allowances excluding house rent & CCA
(give name and amt of each allowance) _____
- (iv) Date of next increment _____
- (f) Minimum pay acceptable _____

12. Names and addresses of two referees not related to you, to whom you are known personally (if you are employed, your present employer must be one of the referees)
- (i) _____

- (ii) _____

13. Details of academic qualifications:

A. Give in the tabular statement below particulars of the examinations passed from Matriculation onwards. If the university from which you obtained your degree does not award marks but only grades and points, in that case:-

Examination	Matric	10+2 equivalent	or	Bachelor's degree	Master's degree	Ph.D
Name of School, College/University						
Date of joining						
Date of leaving						
Name of Board or University						
Year of passing						
Maximum marks/OGPA						
Marks obtained/ OGPA						
Percentage marks						
Division						
Subjects/ Specialization						

15. Experience (Teaching/Research/Extension etc.):

Designation of post held	Period (month and year both should be given)			Pay drawn (Basic pay+ Grade Pay)	Organization	Nature of work
	From	To	No. of Years			

16. If any period of your life, after you attained the age of 15 is not covered by the details given in columns 13 (A, B & C), 14 and 15, give the information below:

Period		How spent
From	To	

17. Details of participation in sports and extra-curricular activities:

18. (a) What is your mother-tongue? _____

(b) Name the languages (both Indian and Foreign) which you can read, write or speak. Give particulars and state the examinations, if any, passed in each:

Read only	Speak only	Read and speak	Read, write and speak	Examination(s) passed

19. Have you ever been prosecuted, kept under detention or bound down/ fined, convicted by a Court of Law of any offence or debarred/disqualified by any University, Public Service Commission from appearing at its examinations/selection? Is any case pending against you in any court of law at the time of filling up of this application form?

If the answer is 'Yes' full particulars of the case, detention, fine, conviction, sentence etc. should be given.

20. Have you applied for any other post in this University? If so, name all the posts including this one, in order of preference.

(i) _____ (ii) _____
(iii) _____ (iv) _____

21. (a) Any other details not mentioned above, which you think, will strengthen your claim for this appointment, if training or experience in a specialized field is one of the essential or desirable qualifications for this post, you may explain here, if you possess the qualification.

(Attach separate sheet, if necessary)

(b) Have you executed a bond to serve the CCS HAU after completion of your studies, if so mention the period of bond:

22. List of certificates and testimonials (self attested copies) attached:

(i) _____ (ii) _____
(iii) _____ (iv) _____
(v) _____ (vi) _____
(vii) _____ (viii) _____

I certify that the foregoing information is correct and complete to the best of my knowledge and belief. I am not aware of any circumstance which may impair my fitness for employment.



Place: _____

(Thumb impression of the candidate,
in case of male candidate left hand
thumb impression and in case of
female right hand thumb impression)

(Signature of the candidate)

Date: _____

IDENTITY CERTIFICATE

Certificate to be signed by any of the following:

- (i) Gazetted Officer of Central or State Government;
- (ii) Member of Parliament or State Legislature;
- (iii) Sub-Divisional Magistrate/Officer;
- (iv) Tehsildar or Naib/Deputy Tehsildars authorized to exercise Magisterial powers;
- (v) Principals and Headmasters of all recognized institutions;
- (vi) Heads of University Departments; and
- (vii) Block Development Officer.

Certified that I have known Shri/Smt./Kumari _____ son/daughter of Shri _____ for the last _____ years _____ months, and that to the best of my knowledge and belief the particulars furnished by him/her are correct.

_____ Signature _____

(Name in block letters)

Place _____ Designation of Status & address _____

Date: _____ _____

CHECK LIST

(The information in this Check List is to be furnished by the Employer in respect of the in-service candidate for the last 10 years and in case the service period is less than 10 years then from the date of joining.)

1.

Year	Overall performance	Report about integrity	Report about work and conduct	Punishment awarded, if any	Whether any disciplinary/legal/Vigilance proceedings are pending against the official.

2. Does he fulfil the prescribed qualifications/experience requirement for the post?

Prescribed qualifications: Yes/No

Prescribed experience: Yes/No

It is also certified that the information furnished by the official in his application form is correct as per his service record.

Head of the Institution

(S E A L)

(Name in block letters)

Place: _____

Date: _____

23. SUMMARY OF QUALIFICATIONS FOR FORM – 1A (12 copies)

1.	Post applied for			Name of the candidate:		
2.	Date of birth:			Email. Id:		Category:
3.	Address:			Telephone/Mobile No.:		
4. Educational Qualifications	Month & Year of passing	University/ Board	Total Marks/ OGPA	Marks obtained/ OGPA	Percentage (%)	Division/ grade/ position
5. Additional Qualifications (Post Doctoral/Any other PG training/Higher Training)						
6. M.Sc./M.Tech. Ph.D.	Major Field			Minor Field		
7. Academic Awards (gold medal/national award)						
8. Chronological list of Experience (After Masters' Degree)		Period of Experience			Nature of work (Permanent/ Temporary/ contractual/ adhoc)	
Post & pay scale	Name & address of Employer	From	To	Total Years		
9. Publication in relevant field						
A. Full papers					Numbers	
(a) For NAAS rating > 6.0 (i) For first and corresponding author (ii) For others						
(b) For NAAS rating < 6.0 (i) For first and corresponding author (ii) For others						
(c) Without NAAS rating						
B. Research note/short communication						

C. Papers presented and documented in Seminar/ symposium/conference at National/ International level; <div style="text-align: right;">International: National:</div>	
D. Popular articles published in leading farm journals/magazines	
E. Books published by Universities/ National Institutes/Standard publishers	
a) Authored Book with ISBN No.	
b) Edited Book with ISBN No.	
c) Chapter/Bulletin	
Best paper/presentation/poster award at National/ International conference sponsored by (ICAR/UGC/CSIR/ DBT/DST or other National Govt. Agency)	

Signature of the candidate